

CFMLS RENTAL COMMERCIAL (RC) INPUT SHEET

Type^RRC

Property Address _____

Listing Number _____

City _____ State _____ Zip _____

List Date/Expire Date _____

Office Name _____

Agent Name _____

Office Name (2) _____

Agent Name (2) _____

Location

Country^R _____

Area^R _____

Street Number^R _____ Street Name^R _____

Quadrant _____

(NE,NW,SE,SW)

Unit/Lot Number _____ C ity^R _____

Zip^R _____ - _____

Zip 4

C om p lex _____

Complex name. If no complex enter NONE

Anchor Tenant _____

Anchor Tenant

Terms

Lease Terms

- Buildout Allowance
- Credit Report Req
- Deposit Required
- Finance Stmt's Req
- Modified Gross Lease
- Other (See Remarks)
- Triple Net Lease

List Date^R ___/___/___
(mm/dd/yyyy)

Expire Date^R ___/___/___
(mm/dd/yyyy)

Rental Rate^R \$ _____
Total Monthly Rental Rate

Rental Date^R ___/___/___
Date when property is available for rent

Rate Per SQFT \$ _____
Monthly Rental Rate per Square Foot

CAM Fee _____
Common Area Maintenance

Escalation Type _____
What kind of escalation clauses exist in lease agreement?

Sublease ___
Sublease? (Y/N)

Min Rental _____
Minimum rental period (months)

Max Rental _____
Maximum rental period (months)

Gross Rental _____

List Broker^R _____
Listing broker code

List Agent ID^R _____

List Agent 2ID _____
Co-listing Agent. Must be valid Georgia MLS agent ID

Owner Name _____
Owner of record

Owner Phone _____ - _____ - _____

Commission^R

Commission to selling broker must be expressed as a percentage of rental rate OR whole dollar amount.

(Choose one)

ComPercent ___ . ___ % **-OR-** ComDollar \$ _____

Variable Rate Commission^R _____

Is the commission variable? (Y/N)

Tax/Legal

Tax ID^R _____
Tax ID number assigned by county. Also known as Parcel ID or PIN

Land Lot _____ District _____ Section _____ Block _____ Lot _____ Unit _____

Plat Book _____ Plat Page _____ Deed Book _____ Deed Page _____

New Construction ___
Is this property new construction? (Y/N)

Current Zoning^R _____ Acreage _____
Estimated total acres

Acreage_Source^R

- Acreage not entered
- Agent
- Appraiser
- Other (see remarks)
- Owner /Seller
- Public Record

Year Built _____ Lot Dimensions _____
Actual year built - see seller's statement

^R denotes required field

Interior**Accessibility**

- 32" Doors
- Bath Access Wheelchair
- Elevator Access Wheelchair
- Garage Van Access
- Low Door Handles
- Low Kitchen Counters
- Low Switches
- Other (See Remarks)
- Ramps
- Shower Access Wheelchair
- Stepless Entry
- Wide Hall

Ceiling Height ____

Height measured from floor to ceiling (feet)

Cooling CM^R

- Central A/C
- Cooling Towers
- Fans
- Humidity Control
- No A/C
- Office Area Only
- Other (See Remarks)
- Wall Unit
- Window Unit
- Zoned

Floors ____

Total number of floors

Energy Related^R

- Certified Earthcraft
- Certified Energy Wise
- Certified Energy Star
- Certified Good Cents
- Double Pane / Therm o
- Geothermal
- Insulation - Ceiling
- Insulation - Floors
- LEED Certified
- None
- Programmable Thermostat
- Roof Vent Fans
- Storm Doors
- Storm Windows
- Tankless Water Heater
- Water Heater - Electric
- Water Heater - Gas
- Water Heater - Solar

Floor Type

- Brick
- Carpet
- Ceramic Tile
- Concrete Slab / Grade
- Concrete Structural
- Other (See Remarks)
- Reinforced Concrete
- Vinyl / Vinyl Tile
- Wood

Gross Space _____

Gross leaseable area (sq. feet)

Heating Source^R

- Electric
- Gas
- Oil
- Other (See Remarks)
- Propane
- Solar
- Wood

Heating Type^R

- Baseboard
- Ceiling Electric
- Central
- Common
- Floor Furnace
- Floor Radiant
- Forced Air
- Heat Pump
- No Heating
- Office Area Only
- Other (See Remarks)
- Space Heater
- Steam / Hot Water
- Zoned / Dual

Min Space _____

Minimum space available (sq. feet)

Max Space _____

Maximum contiguous space available (sq. feet)

Square Footage

- Under 2,000
- 2,000 - 5,000
- 5,000 - 10,000
- 10,000 - 20,000
- 20,000 - 50,000
- 50,000 - 100,000
- 100,000 - 200,000
- 200,000 Plus

Exterior**Business Type^R**

- Automotive Service
- Building Supplies
- Commercial Farm
- Educational
- Food Service
- Franchise
- Gas Station
- Historical
- Hotel / Motel
- Industrial
- Land / Lot Only
- Laundromat
- Manufacturing
- Marina
- Medical / Dental
- Mobile Home Park
- Office Building
- Other (See Remarks)
- Recreational / Resort
- Religious
- Retail Store
- Warehouse
- Wholesale

Construction CM

- Block
- Brick
- Frame
- Front / Other
- Other
- Precast Concrete
- Precast Stone
- Steel / Metal
- Steel and Glass
- Stucco EIFS
- Stucco Real
- Stucco Unspecified

Entrances ____

Total number of entrances in complex

Spaces Available ____

Total number of spaces available in complex

Farm Buildings

- Barn
- Chicken House
- Feed Barn
- Garage
- Hay Shed
- House
- Other (See Remarks)
- Packing Shed
- Smoke House
- Stables
- Tractor Shed
- Work Shop

Frontage Type

- County / City Road
- Dirt
- Easement
- Gravel
- Interstate Service Road
- None
- Other (See Remarks)
- Pavement
- Private Road
- State Highway
- US Highway

Location

- Business Park
- Corner Lot
- Freestanding
- Industrial Park
- Inside City Limits
- Inside Lot
- Office Center
- Other (See Remarks)
- Shopping Center

Lot Size^R

- Less than 1/3 Acre
- 1/3 - 1/2 Acre
- 1/2 - 1 Acre
- 1 - 2 Acres
- 2 - 5 Acres
- 5 - 10 Acres
- 10 - 20 Acres
- 20 - 50 Acres
- 50 - 100 Acres
- 100 Plus Acres

Parking CM

- Covered Parking
- Lot Security
- Other (See Remarks)
- Paid Parking
- Paved Lot
- Underground Parking

Parking Spaces _____

Total number of parking spaces

Number of Buildings ____

Total number of buildings included in lease

Road Frontage _____ FT**Roof Type**

- Composition
- Concrete
- Copper
- Metal / Steel
- Other (See Remarks)
- Slate
- Tar / Gravel
- Tile
- Tin
- Wood Shingle

Utilities Available^R

- 220 Volt Power
- 3 Phase Electricity
- 440 Volt Power
- Cable TV
- Electricity
- High Speed Internet
- Natural Gas
- None
- Other (See Remarks)
- Propane
- Rail
- Septic
- Sewer Available
- Telephone
- Underground Utilities
- Water
- Well

Other

Documents CM

- Aerial Photo
- Cash Flow Analysis
- Copy of Lease
- Demographic Study
- Environmental Study
- Floor Plan
- Legal Description
- Other (See Remarks)
- Perc Test
- Plot Plan / Survey
- Profit & Loss Stmt
- Septic Permit
- Site Plan
- Soil Analysis
- Soil Survey
- Topography Survey

Industrial Features

- Additional Bldgs
- Billboard
- Boiler
- Conveyor
- Delivery Door
- Display Window
- Equipment
- Fixtures / Furniture
- Freight Elevator
- Hydrants
- Industrial Outside Storage
- Lifts
- Loading Dock
- Other (See Remarks)
- Partially Fenced
- Passenger Elevator
- Public Transportation
- Rail
- Security Fenced
- Security System
- Semi Turning Available
- Sprinkler System
- Truck Scales

Lease Includes

- Building / Business / Land
- Building & Land
- Equipment
- Furnishings
- Land Only
- Other (See Remarks)
- Secretarial Services

Photo^R

- Broker Will Provide Photo
- No Photo Desired By Seller

Owner Initials_

- Under Construction

Property Setting

- Borders US / State Park
- Creek
- Lake
- Mountain
- Ocean / Gulf
- River

Showing Instructions^R

- 24 Hour Access
- 9 AM to 10 PM
- Appt. Agent
- Appt. Owner
- Appt. Tenant
- Call Agent Only
- Caution Alarm
- Caution Pet
- Courtesy Call - Leave Msg
- Day Sleeper
- Key in Office
- Lockbox GAMLS Compatible
- Lockbox Non - GAMLS Compat
(See Private Remarks)
- See Remarks
- Special Hours
- Under Construction
- Vacant

Utilities Included

- Cable TV
- Electricity
- High Speed Internet
- Maintenance Service
- Natural Gas
- Other (See Remarks)
- Pest Control
- Propane
- Security Service
- Sewer
- Trash Collection
- Water
- Water Individual Meter

Feature Name _____
Name of lake/river/other

External References (ER)

If this listing is referenced elsewhere you may enter source and reference ID here

ER1 Source _____ ER1 ID _____

ER2 Source _____ ER2 ID _____

External Reference Source External Reference ID

Comments

Public Remarks^R *Comments directed to the general public (768 character max).*

Private Remarks *Confidential comments viewable only to members (320 character max).*

Private URL *Additional web address viewable only to members (200 character max).*

Office Remarks *Confidential comments viewable only to members in your office (192 character max).*

Directions^R *(256 character max)*

Vow_Address _ (Y/N) Vow_Avm _ (Y/N) Vow_Comments _ (Y/N) Vow_Included _ (Y/N)

SELLER'S STATEMENT: Seller herein certifies that the property Seller is offering for sale through the broker was built in the year specified in this document, and Seller has been informed by the broker of the lead-based paint disclosure requirements under The Residential Lead-Based Paint Hazard Reduction Act of 1992, 42 U.S.C. §4851-4856 (the "Act"). Seller agrees to sign all the necessary disclosure forms, of which copies are attached hereto and made a part hereof by reference in order to abide by this Act; and, to disclose in writing to the broker and to prospective purchasers any other physical characteristics of the property that may adversely affect its value. Seller understands and agrees that all the information above will be provided to agents who may represent other parties. Seller hereby waives any claims arising out of disclosure of such information to other parties. Seller agrees above information is true and correct to the best of his/her knowledge.

Signature _____ Date _____

Signature _____ Date _____

^R denotes required field