

Type<sup>R</sup>SFD

# CFMLS SINGLE FAMILY DETACHED (SFD) INPUT SHEET

Property Address \_\_\_\_\_

Listing Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

List Date/Expire Date \_\_\_\_\_

Office Name \_\_\_\_\_

Agent Name \_\_\_\_\_

Office Name (2) \_\_\_\_\_

Agent Name (2) \_\_\_\_\_

## Location

Country<sup>R</sup> \_\_\_\_\_

Area<sup>R</sup> \_\_\_\_\_

Street Number<sup>R</sup> \_\_\_\_\_

Street Name<sup>R</sup> \_\_\_\_\_

Quadrant \_\_\_\_\_  
(NE,NW,SE,SW)

Unit/Lot Number \_\_\_\_\_

City<sup>R</sup> \_\_\_\_\_

Zip<sup>R</sup> \_\_\_\_\_ - \_\_\_\_\_  
(Zip 4)

Subdivision<sup>R</sup> \_\_\_\_\_

Subdivision or complex name. If no subdivision enter NONE

## Terms

Listing Agreement Type<sup>R</sup>

- Exclusive Agency
- Exclusive Right to Sell

List Date<sup>R</sup> \_\_\_/\_\_\_/\_\_\_  
(mm/dd/yyyy)

Expire Date<sup>R</sup> \_\_\_/\_\_\_/\_\_\_  
(mm/dd/yyyy)

List Price<sup>R</sup> \$ \_\_\_\_\_

List Broker<sup>R</sup> \_\_\_\_\_  
Listing broker code

List Agent ID<sup>R</sup> \_\_\_\_\_

List Agent 2 ID \_\_\_\_\_  
Co-listing Agent. Must be valid Georgia MLS agent ID

Owner Name \_\_\_\_\_  
Owner of record

Owner Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### Commission<sup>R</sup>

Commission to selling broker must be expressed as a percentage of sales price OR whole dollar amount.  
(Choose one)

ComPercent \_\_\_ . \_\_\_ %      **-OR-**      ComDollar \$ \_\_\_\_\_

Variable Rate Commission<sup>R</sup> \_\_\_\_\_  
Is the commission variable? (Y/N)

## Tax/Legal

Tax ID<sup>R</sup> \_\_\_\_\_  
Tax ID number assigned by county. Also known as Parcel ID or PIN

Taxes<sup>R</sup> \_\_\_\_\_  
Total taxes (County & City)

Tax Year<sup>R</sup> \_\_\_\_\_  
Year of taxes shown

Land Lot \_\_\_\_\_

District \_\_\_\_\_

Section \_\_\_\_\_

Block \_\_\_\_\_

Lot \_\_\_\_\_

Unit \_\_\_\_\_

Plat Book \_\_\_\_\_

Plat Page \_\_\_\_\_

Deed Book \_\_\_\_\_

Deed Page \_\_\_\_\_

Year Built<sup>R</sup> \_\_\_\_\_  
Actual year built - see seller's statement

New Construction<sup>R</sup> \_\_\_\_\_  
Is this property new construction? (Y/N)

Acreage \_\_\_\_\_  
Estimated total acres

- Acreage Source<sup>R</sup>**
- Acreage not entered
  - Agent
  - Appraiser
  - Other (see remarks)
  - Owner / Seller
  - Public Record

- Ownership<sup>R</sup>**
- Fee Simple
  - Leased Land

Lot Dimensions \_\_\_\_\_  
Start with street frontage and move clockwise separating dimensions with an 'X'

## Schools

ES<sup>R</sup> \_\_\_\_\_  
ES Bus \_\_\_\_\_  
Is property on ES bus route? (Y/N)

MS<sup>R</sup> \_\_\_\_\_  
MS Bus \_\_\_\_\_  
Is property on MS bus route? (Y/N)

HS<sup>R</sup> \_\_\_\_\_  
HS Bus \_\_\_\_\_  
Is property on HS bus route? (Y/N)

<sup>R</sup> denotes required field

**Bed/Bath**

Bedrooms Lower<sup>R</sup> \_\_\_ Bedrooms Main<sup>R</sup> \_\_\_ Bedrooms Upper<sup>R</sup> \_\_\_  
 Full Baths Lower<sup>R</sup> \_\_\_ Full Baths Main<sup>R</sup> \_\_\_ Full Baths Upper<sup>R</sup> \_\_\_  
 Half Baths Lower<sup>R</sup> \_\_\_ Half Baths Main<sup>R</sup> \_\_\_ Half Baths Upper<sup>R</sup> \_\_\_

System will calculate totals

**Interior**

**Accessibility**

- 32" Doors
- Bath Access Wheelchair
- Elevator Access Wheelchair
- Garage Van Access
- Low Door Handles
- Low Kitchen Counters
- Low Switches
- Other (See Remarks)
- Ramps
- Shower Access Wheelchair
- Stepless Entry
- Wide Hall

**Basement<sup>R</sup>**

- Bath Finished
- Bath Stubbed
- Block
- Boat Door
- Concrete
- Crawlspace
- Daylight
- Earthen
- Entrance - Inside
- Entrance - Outside
- Finished Rooms
- Full
- Partial
- Pier
- Slab / None

**Cooling Source<sup>R</sup>**

- Electric
- Gas
- Other (See Remarks)
- Solar

**Cooling Type<sup>R</sup>**

- Ceiling Fan
- Central
- Heat Pump
- No Cooling
- Other (See Remarks)
- Whole House Fan
- Window Units
- Zoned / Dual

**Energy Related<sup>R</sup>**

- Certified Earthcraft
- Certified Energy Wise
- Certified Energy Star
- Certified Good Cents
- Double Pane / Therm o
- Geothermal
- Insulation - Ceiling

**Energy Related<sup>R</sup> (continued)**

- Insulation - Floors
- LEED Certified
- None
- Programmable Thermostat
- Roof Vent Fans
- Storm Doors
- Storm Windows
- Tankless Water Heater
- Water Heater - Electric
- Water Heater - Gas
- Water Heater - Solar

**Equipment**

- Alarm - Burglar
- Alarm - Carbon Monoxide
- Alarm - Smoke / Fire
- Central Vacuum
- Dryer
- Electric Air Filter
- Fire Sprinkler
- Generator
- Intercom / Radio
- Satellite Dish
- Washer
- Water Softener

**Fireplaces<sup>R</sup> \_\_\_**

Total number of fireplaces

**Fireplace Location**

- In Basement
- In Great / Family Room
- In Living Room
- In Master Bedroom
- Other (See Remarks)
- Outside

**Fireplace Type**

- Factory Built
- Gas Starter
- Masonry
- Metal
- Wood Stove

**Heating Source<sup>R</sup>**

- Electric
- Gas
- Oil
- Other (See Remarks)
- Propane
- Solar
- Wood

**Heating Type<sup>R</sup>**

- Baseboard
- Ceiling Electric
- Central
- Floor Furnace
- Floor Radiant
- Forced Air
- Heat Pump
- No Heating
- Other (See Remarks)
- Space Heater
- Steam / Hot Water
- Zoned / Dual

**Interior<sup>R</sup>**

- Attic Expandable
- Bookcases
- Cable In Street
- Cable TV Connection
- Ceilings 9' Plus
- Ceilings - Trey
- Ceilings - Vaulted
- Double Vanity
- Elevator
- Exposed Beams
- Foyer - 2 Story
- Foyer - Entrance
- Garden Tub
- Gas Logs
- Handicap Access
- Hardwood Floors
- Other (See Remarks)
- Pull Down Attic Stairs
- Rear Stairs
- Recently Renovated
- Sauna
- Separate Shower
- Skylight
- Tile Bath
- Tile Floors
- Walk-in Closet
- Wall to Wall Carpet
- Wet Bar
- Whirlpool Bath

**Kitchen / Breakfast**

- Breakfast Area
- Breakfast Bar
- Breakfast Room
- Country Kitchen
- Island
- Keeping Room
- Pantry
- Second Kitchen
- Solid Surface Counters
- Walk-in Pantry

**Kitchen Equipment<sup>R</sup>**

- Convection Oven
- Cooktop - Separate
- Dishwasher
- Double Oven
- Garbage Disposal
- Ice maker Line
- Indoor Grill
- Microwave - Built In
- None
- Other (See Remarks)
- Oven - Wall
- Range / Oven
- Refrigerator
- Trash Compactor

**Laundry Location**

- Basement
- Garage
- Hall
- Kitchen Area
- Mud Room
- Other (See Remarks)
- Upstairs

**Laundry Type**

- Closet
- No Laundry
- Other (See Remarks)
- Room

**Rooms<sup>R</sup>**

- Bonus Room
- Den
- Dining Rm / Living Rm Combo
- Dining Rm - LShaped
- Dining Room Seats 12+
- DR-Separate
- Exercise Room
- Family Room
- Great Room
- In-Law Suite or Apartment
- Library / Office
- Loft
- LR Separate
- Master on Main Level
- Other (See Remarks)
- Rec Room
- Roommate Plan
- Solarium / Sun Room
- Split Bedroom Plan
- Stubbed Bath
- Theater / Media Room
- Wine Cellar

**Water**

**Boathouse/Dock**

- Boathouse - 1 Slip
- Boathouse - 2 Slip
- Boathouse - 3 plus
- Covered Dock - 1 Slip
- Covered Dock - 2 Slip
- Covered Dock - 3 plus
- Dock Approval Required
- Dock Rights
- Floating Dock
- No Dock or Boathouse
- No Dock Rights
- Seawall
- Shared Dock
- Stationary Dock
- Uncovered - No Slip
- Verbal Appr Dock Permit

Feature Name \_\_\_\_\_  
Name of lake/river/other

Waterfront \_\_\_\_\_ FT  
Estimated length

**Property Setting**

- Borders US / State Park
- Creek
- Lake
- Mountain
- Ocean / Gulf
- River

**Water Description**

- Corps of Engineers Controlled
- Deep Water Access
- Lagoon
- Lake Access
- Marsh
- Pond
- Private
- Stream / Creek / River
- Tidal
- Utility Company Controlled
- Water View
- Waterfront

<sup>R</sup> denotes required field

Exterior

Construction R

- Aluminum / Vinyl
- Brick / Frame
- Brick 3 Sided
- Brick 4 Sided
- Brick Front
- Concrete Siding
- Log
- Other (See Remarks)
- Press Board Siding
- Rough-Sawn Siding
- Steel Frame
- Stone
- Stone / Frame
- Stucco EIFS
- Stucco Real
- Stucco Unspecified
- Tabby
- Wood Siding

Exterior

- Balcony
- Barn
- Deck / Patio
- Dog Run / Pen
- Fenced Yard
- Garden Area
- Gas Grill
- Gazebo
- Green House
- Hot Tub
- Other (See Remarks)
- Out Building
- Outdoor Kitchen
- Pool - Above Ground
- Pool - In Ground
- Pool House
- Pool Screened / Enclosed
- Porch

Exterior (continued)

- Screen Porch
- Sprinkler System
- Stables
- Tennis Court
- Veranda
- Water Feature
- Workshop

Lot Description R

- City View
- Corner
- Cul De Sac
- Golf Course
- Greenbelt
- Level Lot
- Mountain View
- None
- Open Land
- Private Backyard
- Sloping
- Valley View
- Wooded

Lot SizeR

- Less than 1/3 Acre
- 1/3 - 1/2 Acre
- 1/2 - 1 Acre
- 1 - 2 Acres
- 2 - 5 Acres
- 5 - 10 Acres
- 10 - 20 Acres
- 20 - 50 Acres
- 50 - 100 Acres
- 100 Plus Acres

Parking R

- 1 Car
- 2 Car
- 3 Car or More
- Assigned Space
- Attached
- Auto Garage Door
- Carport
- Detached
- Drive Under / Basement
- Garage
- Kitchen Level Entry
- None
- Parking Pad
- Parking Shed
- RV / Boat Parking
- Side / Rear Entrance
- Storage

Roof Type

- Composition
- Concrete
- Copper
- Metal / Steel
- Other (See Remarks)
- Slate
- Tar / Gravel
- Tile
- Tin
- Wood Shingle

Stories

- 1 Story
- 1.5 Stories
- 2 Stories
- Over 2 Stories
- Multi-Level
- Split Foyer
- Split Level

Style R

- A-Frame
- Adirondack
- Bungalow / Cottage
- Cabin
- Cape Cod
- Cluster
- Colonial
- Contemporary
- Country / Rustic
- Craftsman
- European
- French Provincial
- Mediterranean
- Mobile Home
- Modular Home
- Other (See Remarks)
- Ranch
- Traditional
- Tudor
- Victorian

Water/Sewer R

- Community Well
- Low Flow Fixtures
- Private Sewer
- Private Water
- Public Water
- Septic Tank
- Sewer Connected
- Sewer in Street
- Well

Owner Initials \_\_\_\_\_

Other

Date of Possession R

- 3-7 Days after Closing
- At Closing
- Negotiable
- Other (See Remarks)

Fee Amount \$ \_\_\_\_\_

Annual association fees - see below

Fees Include R

- Bldg. & Liability Insurance
- Exterior Maintenance
- Facilities Fee
- Garbage Pickup
- Grounds Maintenance
- Heating / Cooling
- Management Fee
- None
- Other (See Remarks)
- Pest Control / Termite
- Private Roads
- Reserve Fund
- Security
- Sewer
- Swimming
- Tennis
- Water

Neighborhood Amenities R (continued)

- None
- Park
- Physical Facilities
- Playground
- Pool
- Racquetball
- Retirement Community
- Security
- Sidewalks
- Stables
- Street Lights
- Swim Team
- Tennis Courts
- Tennis Team
- Underground Utilities
- Walk to Marta
- Walk to Schools
- Walk to Shopping

Photo R

- Broker Will Provide Photo

- No Photo Desired By Seller

Owner Initials\_

- Under Construction

Possible Financing (continued)

- FHA
- FNMA Apprv
- FNMC Apprv
- GHFA Loan (GRFA)
- Lease Purchase
- Not Valid Option
- Other (See Remarks)
- Owner 1st
- Owner 2nd
- Release of Liability
- VA

Showing Instructions R

- 24 Hour Access
- 9 AM to 10PM
- Appt. Agent
- Appt. Owner
- Appt. Tenant
- Call Agent Only
- Caution Alarm
- Caution Pet
- Courtesy Call - Leave Msg
- Day Sleeper
- Key in Office

- Lockbox GAMLS Compatible
- Lockbox Non - GAMLS Compat
- See Remarks
- Special Hours
- Under Construction
- Vacant

Special Conditions

- Agent Owned
- Agent Related to Seller
- Bank Owned
- Corporate Relocation
- Estate Owned
- Fixer Upper
- Foreclosure
- Government Owned
- Historic
- Investor Owned
- Pre-Foreclosure
- Recently Renovated
- Rental
- Short Sale

Home Warranty R

Does seller offer a home warranty? (Y/N)

Initiation Fee \$ \_\_\_\_\_

Association initiation fee in dollars

Neighborhood Amenities R

- Airstrip
- Boat / Camper / Van Prkg
- Clubhouse
- Gated Community
- Golf Course
- Guest Lodging
- Lake
- Marina
- Neighborhood Association

Possible Financing

- 100 PCT. Financing
- 1031 Exchange
- Assume
- Cash
- Conventional
- Credit Report Required
- Exchange Considered

External References (ER)

If this listing is referenced elsewhere you may enter source and reference ID here

ER1 Source \_\_\_\_\_ ER1 ID \_\_\_\_\_

ER2 Source \_\_\_\_\_ ER2 ID \_\_\_\_\_

External Reference Source

External Reference ID

Above Grade Finished

\_\_\_\_\_ SQ FT

Estimated finished area at or above ground level

Below Grade Finished

\_\_\_\_\_ SQ FT

Estimated finished area partially or completely below ground level

Below Grade Unfinished

\_\_\_\_\_ SQ FT

Estimated unfinished area partially or completely below ground level

Square Footage Source R

(Please select only one)

- Agent
- Appraiser
- Builder Plans
- Other (See Remarks)
- Owner / Seller
- Public Record
- Sq Ft Not Entered

System will calculate estimated Total Finished Area

R denotes required field

